



UPREP
MUSIC BOOSTERS
2018 - 2019



Meeting Minutes
Tuesday April 8, 2019

1. Doug called the meeting to order at 6:32 pm
2. In attendance: Roberta, Doug, Mr Fowers, Mrs Johnson, Justine Lehman, Terri G., Jill, Faith, Penny, Tari, Nick Benjamin & Astrid
3. **Doug moved that we accept the minutes as distributed. Penny second. Motion passed**
4. Current Needs:
 - i. Mrs Johnson – No needs. Spent all funds
 - ii. Mr Fowers – No needs other than trip follow up later on agenda.
5. Treasurer's report: Jill distributed the financial report. The only new activity was money out for Mrs Johnson's class trip and \$57 COA reimbursement. Mr Fowers will send the latest bank statement to Jill. Mr Fowers has collected funds from students who are going on the Great America trip. He will hold onto the funds until after Spring Break when he will have confirmation of all students attending and remaining deposits.
6. Annual Calendar: Justine reviewed the annual master calendar for Music Boosters.
7. The following people were nominated for next year's Music Boosters Board at last month's meeting:
 - President: Justine
 - Vice President: Tari
 - 2nd Vice President: Faith
 - Treasurer: Astrid
 - Secretary: Terri
 - a. **Doug proposed we vote for whole slate as nominated. It passed unanimously.**
 - b. Tari distributed Booster Club Hold Harmless Agreements to next year's board members for signatures. Justine will collect them, make copies for the Booster Club records and forward them to Mr Fowers.
 - c. Mr Fowers will forward the signed forms to Molly Schlange when he meets with her at the end of the school year for the end of year Boosters report.
 - d. Jill, Justine & Astrid will go to the bank to add Justine & Astrid as signers of the checkbook in May.
8. Student Trips –
 - a. Mrs Johnson thanked Boosters for the funds donated for the trip to Santa Cruz. The trip was flawless with beautiful weather.
 - b. Mr Fowers' trip to Great America is scheduled on May 4th. He will sign the contract after Spring Break. Park entrance and buffet lunch are \$42. Mr Fowers has calculated an additional \$18/student to pay for fuel and parent driver park entrance tickets. There are currently 110 students signed up with room for up to 160 if all parents are approved drivers.



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- c. **Justine move that we approve \$1000 deposit to Great America for the May 4th trip. Penny second. Motion Passed.**
 - d. **Justine move we pay up to \$6000 additional to cover final balance to Great America. Penny second. Motion Passed.**
 9. Senior Music Awards – Doug distributed essay rankings. **Penny moved that we award four (4) \$250 awards to the top 4 applicants. Astrid second. Motion Passed.**
 10. Tari gave an update on the non-profit status & taxes.
 - a. Throughout the year we worked on finalizing our non-profit status and by-laws. In May Justine will meet with her CPA for advice on how to move forward. She will also create a chart of accounts and history in Quickbooks. We would like to be able to file 1023 EZ for and only pay \$250 but could possibly have to do the long form and pay \$600.
 - b. **Justine moved that we approve up to \$600 for 1023 for non-profit filing. Faith second. Motion passed.**
 - c. Justine & Tari will work on this over the summer.
 11. Other Comments/Topics - none
 12. Next Meeting May 13th (NOT MAY 21ST) 6:00 pm
 13. Meeting adjourned 7:20 pm