

UPrep Music Boosters 2020-2021Calendar

AUGUST	Elect this year's board members, Set meeting dates, annual calendar, budget New board: bank signature updated, SUHSD Hold Harmless Agreement, SUHSD Club Manual Acknowledgement
SEPTEMBER	Approve annual budget Buy uniforms
September 21 st	Boosters Meeting
September 4 th	Cookie Dough Kick Off
September 18 th	Cookie Dough Collection
OCTOBER	Sign up for cookie dough distribution volunteer
October 19 th	Boosters Meeting
October _____	Cookie Dough Distribution in Board Room
Skip even years, No SI-100 due in 2020	File Secty of State form SI-100 bi-annually We registered in November 2019. SI-100 Filings are due bi-annually between June 1 st & November 30 th
NOVEMBER	Winter Concert Planning
November 15 th	IRS Tax Return Due 990N if <\$50K gross receipts 990EZ if \$50K-\$200K State of CA Tax Return Due e-postcard FTB199N if <\$50K gross income ave. for current & immediate prior 2 years.
November 16 th	Boosters Meeting
DECEMBER	No Meeting
Dec _____	Strings Winter Concert?
Dec _____	Band & Choir Winter Concert?
JANUARY	Celebration of the Arts Planning?
January _____	Boosters Meeting
FEBRUARY	Celebration of the Arts Wrap Up Spring Fundraiser? Senior Music Awards applications distributed to students
February _____	Boosters Meeting
Feb _____	Celebration of the Arts?
MARCH	Renew Music Boosters Insurance Nominate next year's board members Senior Music Awards applications are due
March 15 th	Boosters Meeting

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APRIL	Senior Music Awards recipients are chosen Band Trips? Vote on Music Booster board members for next year Spring Concert Planning
April 19 th	Boosters Meeting
MAY	Set budget for next year Outgoing President, Treasurer and Secretary write letter and go to Tri Counties Bank to update signature card
May 17 th	Boosters Meeting
May _____	Strings Spring Concert?
May _____	Band & Choir Spring Concert?

Add To Calendar:

1. Independent audit